Step 1. Create Username and Password using Following Link

https://registration.deccansociety.org/Registration/Apply/FCP



Step 2. After receiving Username and Password (On Registered Mobile and Email) click on GO TO LOGIN Button and Enter Username and Password.

Then click on LOGIN Button





Step 3 Read and Accept the Terms and Conditions then click on Submit Button

Step 4. Select PG Add on Certificate option from Apply for Dropdown, Read Instructions and click on Continue Button



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1 (2) Personal Address	3 Education	(4) (5) Photo Signature Course Selection				
Personal Details	Iress which you I	ave provided in this application will be used for all	future correspondence with you	. Therefore please provide	e accurate information.	
Title*		Last Name/Surname *	First Namet		Middle Name	
Please Select	~	Enter Last Name/Surname	Enter First Name		Enter Middle Name	
Mobile No.*		Email Id *	Marital Status		Blood Group *	
9730388414		suraj.shinde@despune.org	Please Select	~	Please Select	~
Gender *		Date of Birth as per Leaving Certificate *	Birth Place *		Nationality*	
Please Select	~	Enter Date of Birth as per Leaving Certificate	Enter Place of Birth		Please Select	~
Parent Information						
		Mother's First Name				
Father's Name *						
Father's Name *		Enter Mother's First Name				
Father's Name *		Enter Mother's First Name				04-00 PM

Step 5. Fill all Personal Details and click on Save Next Button

Step 6. Fill all Address Details and click on Save Next Button

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Address Details				
Residence / Permanent Address				
Permanent Address	Country *	State *	District *	
Enter Permanent Address	Please Select Country	✓ Please Select State	~	~
City/Village *	// Tehsil	PIN Code *		
Correspondence / Local Address	 Enter rensii 	Enter Pily Code		
Same as Permanent Address				
Temporary Address	Country *	State •	District *	
Enter Temporary Address	Please Select Country	✓ Please Select State	 Please Select District 	*
City/Village •	Tehsil	PIN Code *		
	✓ Enter Tehsil	Enter PIN Code		
				Save & Next
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Step 7. Fill all Education Details Step by Step (1. SSC, 2. HSC and 3. Graduation)

Note – Please Fill Each Education Qualification Detail and click 'add' to fill the Next detail

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Please provide	details about your SSC, HSC, Graduation and oth	er additional qualifications.				
(You will have t	to upload copies of your marksheets of each of th	e examinations mentioned)				
Exam Level •		Exam Name *	Board/University*		Index No / School Code	
Please Sele	ect 🗸 🗸	Ex. HSC/SSC/UG/PG	Search Board/University			Get School Name
School/Colle	ge	Year of Passing *	Obtained Marks *		Total Marks *	
Enter Schoo	ol/College	Enter Year of Passing	Enter Obtained Marks		Enter Total Marks	
Percentage*						
	%					
			Add			
Exam L	Level	Name of Exam	Total Marks	Obt. Marks	CGPA	Delete
SSC.*		SSC	600	469		
HSC / D	DIPLOMA *	HSC	600	420		
GRADU	JATION *	UG	2000	1800		8
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Click on the Save and Next Button only after adding all educational details

Step 8. Upload Photo (Max Size 500kb) and Signature (Max Size 300kb) and click on Save & Next Button

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	Photo and Signature Details				
	Student Photo*	Student Signature*			
	Please Select Valid Image File(e.g. (PG.PNG) (Max size 500 kb)	Upload Sign			
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Step 9. In Course Selection Tab select Post Graduate Certificate Course in Counseling Psychology and click on Save & Next Button

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O O O O Personal Accress Education Pecto Signatura Course Selection				
Course Selection				
Please let the page load completely, before proceeding with course selection. Please select Ford Graduate Certificate Course in Counseling Psychology (PGCCCP) from the drop down menu below and click on Save and next.				
Course				
Post Graduate Certificate Course in Couns *				
Save & Next				
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Step 10. Fill up Only LAST QUALIFYING EXAM DETAILS and Click on Save & Next Button

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1 2 3 Personal Address Education Phot	Image: Selection Image: Selection<	9 tion Payment	(10) Confirm Registration			
Last Qualifying Exam Details =>Application No:- PGCC	CCP101	J	Last Qualifying Subject De	tails		
Last From Named			Note: Do not enter marks for n	ot applicable subject.		
POST GRADUATION	Enter Obtained Marks		Subject	Obt. Marks	Total Marks	
Board/University*	Total Marks*					
Search Board/University Name	Enter Total Marks					
School/College*	Percentage					
Enter School/College Name	0	%				
	Year Of Passing					
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Step 11. Upload (Aadhar Card (Mandatory), SSC Mark sheet, HSC Mark sheet, Graduation Mark sheet (Mandatory) and Any Other Certificates)

Note – Please do not upload graduation certificate. Upload only Mark Sheet

Upload Documents One By One and click on Add Button after uploading each document then click on Save & Next Button

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Upload Document =>Application No:- PGCCCP101		Document List				
After uploading the pdf file, do not forget to click the "Add" button to complete	e the process of document upload.	Document Name				
		Name of Document			Download	Delete
Name of Document	Upload Document					
	•					
* Please select valid image file(e.g. JPGJPEG,GIF,PNG,PDF) * Maximum size 200 kb						
* Please select valid image file(e.g. JPG.JPEG,GIF,PNG,PDF) * Maximum size 200 kb + Add	Selected Document		Delote			
* Please select valid image file(e.g. JPG.JPEG.GIF,PNG,PDF) * Maximum Size 200 kb # Add Name of Document GRADUATION MARKSHEET*	Selected Document Sorsenahot_2022-09-01-11-01-12-12_e2dsb	3132b78de1646acdffade9fbbofjag	Delete			
* Please select valid image file(e.g. JPG.JPEG,GIF,PNG,PDF) * Maximum size 200 kb	Selected Document Screenshor_2022-09-01-8-12-12_e2d6b ANUP_PRABHUNATH_PANDE_oodhor.jpg	3133b7adah346aaciliad09fbbcf.jag	Delete 27 27			
* Please select valid image file(e.g. JPG.JPEG,GIF,PNG,PDF) * Maximum size 200 kb * Add Name of Document GRADUATION MARCHEET* AADHAR CARD*	Selected Document Sorsenahot_2022-09-01-18-12-12_e2dsb ANUP_PRABHINATH_PANDE_oodhor/pg	3133b78de1446acdffaddiffsbofjag	Delete 27 27 27			Sare & Next

Step 12. Type your statement of purpose as per the instructions given

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Step 13. Pay your registration Fee using (Debit, Credit Card, net Banking, UPI)

Step 14. After successful payment click on Go to Confirm Button

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Step 15. Preview your application before confirm application

Step 16. After the confirmation of application print your Application form and Fee Receipt (If required for your purpose)

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