



Deccan Education Society's  
Fergusson College (Autonomous), Pune  
Internal Quality Assurance Cell  
2020-2021

## **Analysis and Action Taken Report of Feedback on Teaching-Learning**

Feedback of students across Arts / Science faculties for both under graduate and post graduate programmes is collected using Mastersoft ERP.

**Following reports are generated from the system**

1. For a given department, performance of a teacher is calculated for the course/batch/class.  
E.g. Computer Science – M.Sc. – Sem 1- Div A, performance of all teachers under this can be shown.
2. At any given point of time, HOD / administrators should be able to see reports (assessment sheet along with comments all together)
  - a. Within course, batches wise (FY/SY/TY) performance
  - b. For given course, All teachers evaluation / individual teachers evaluation
3. Report displaying list of teacher scoring  $> 3.5$
4. Also, list is generated for teachers scoring  $< 2.5$ . These teachers are invited for a personal talk, if needed.

Note: These numbers (2.5 / 3.5) are configurable.

### **Analysis Process**

This data is handed over to the Feedback analysis team for further processing. The analysis team consists of faculties from Arts and Science who are provided template to record per department – teacher specific observations. This team reviews each comment and record observations in following format.

## Template

### Feedback Analysis Template

Department Name:

Strength			
Category	Description	Impact to the Institution	Remark

Scope for Enhancement			
Category	Description	Impact to the Institution	Action Plan

Category:

Academics/Teacher/Personality/Punctuality/Disciplinary/Any Other

(A/T/PA/PU/D/AO)

Impact to the Institution:

(i) Scope of Improvement:

Level of Concern (High /Moderate/To be noted for further observations)

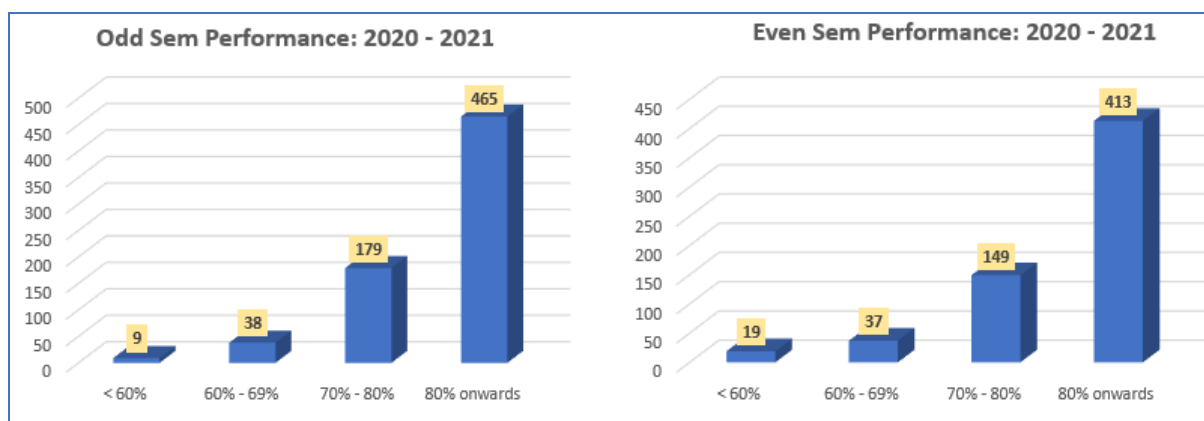
(H/M/T)

(ii) Appreciation

(Appreciation for Reward/Appreciation Noted)

(AR/AN)

## Performance Metric



## Observations

### Faculty of Arts

1. Overall performance of teachers in the class has been satisfactory (both online and offline mode)
2. Students have appreciated e-resources used by some of the teachers.
3. Teachers' ability to connect between ancient languages and modern development has been noted by the students
4. Teaching speed of some teachers need to be lowered, as per students' suggestions.
5. Appreciation comment for teachers for their helpful nature and friendliness
6. In some classes, teachers are not receptive/ responsive to the comments/ suggestions made by the students.
7. Students (for some subjects) would appreciate more course material and reading material which can give them insight to the subject/course.
8. Overall feedback was shared in a common meeting of teachers.

### Action Taken Report

No such adverse comments/ serious comments or observations were made in the faculty of Arts, however, individual department wise analysis was shared with Principal and Governing Body and were minuted.

### Faculty of Science

1. Excellent Teaching, Good presentation skills, Perfect teacher and Brilliant Teaching was noted by the students.
2. Real life- example given by teachers helped students to understand each concept better.
3. All teachers are very welcoming and understand all the issues we are facing due to online coaching and help us to solve them.
4. Best use of ICT has been noted by students.
5. Use of visuals to understand the concepts were more effective.
6. Questions/ queries have been timely resolved by the teachers, which has been noted.
7. Teaching of practical subject on the online platform with great success was noted.
8. Communication issues of teachers were communicated to the respective teachers and compliance was sought.
9. Poor connectivity and audibility of teachers was a concern raised by some students.
10. Poor teaching/ below average teaching of two teachers was noted.

### **Action Taken Report**

Teachers who have teaching below average were e-mailed with observations made by their subject students, followed by counselling by the Principal and IQAC and a detailed plan of action on improvement was sought. The same has been shared with the Governing Body and have been minuted. Further improvement of the teachers is to be noted in future feedback cycles.

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