



Deccan Education Society's
FERGUSSON COLLEGE HOSTELS, PUNE - 411 004
ADMISSION PROCEDURE AND SCHEDULE
[2024-2025]

ERP Online Admissions System

1. The students of the **FIRST YEAR COURSES** [Junior, undergraduate and postgraduate] will be admitted in the Fergusson College Hostels, Pune – 411004 only.
 1. The students will log on livestudents.deccansociety.org using Username and password for applying for the admission to the hostels and submit application online.
 2. **The merit list of the students will be prepared as per merit, guidelines of SPPU & Government of Maharashtra depending on the seats available in the hostels for admissions for the academic year 2024 – 2025.**
 3. Schedule of hostel admission as per merit will be displayed on the hostel notice board in Rector's Office or the merit list will be declared on the Fergusson College website WWW.Fergusson.edu, Accordingly students are supposed to report for their activation and confirmation of admission in the hostels along with their parents, local guardian and original documents in the Rector's Office.
 4. Rector Office will verify your original documents in all respect. Then after verification of documents your admission in the hostel will be activated by the Rectors' Office.
 5. **Mandatory documents for upload are as follows [Keep all downloaded pdf document ready in your pen drive, Laptop,...]**
 1. Marks sheet
 2. Photos [Student, parents and local guardian]
 3. Signatures of student, parents and local guardian.
 4. College admission fees challan.
 5. Hostels admission fees challan.
 6. Students' adhar card and ration card.
 7. Caste certificate [if any]
 8. Physically challenged certificate [if any]
 9. State and national sports certificate/s [if any]
 10. Local guardian's address proof documents [Ration card, electricity bill, current PMC tax receipt, leave and license agreement etc.]
 11. Local guardian's photo identity, adhar card, marriage certificate
 12. Parents adhar card, ration card & photo identity
 13. Pass port and visa [in case of foreign student].

6. Pay the hostels fees online through Link:- **feepayr deccan education society**.
7. There will be **NO CASH TRANSATION** between students / parents / local guardian and Rectors' Office.
8. After paying the fees online through ERP system, student will report along with their parents and local guardian with all printouts for completion of admission procedure and allotment of room in the hostels.
9. **Students and parents should note that only married local guardian will be accepted for the hostel admission and local guardian should not be the staff member of the Fergusson College or Institutes run by the Deccan Education Society, Pune.**
10. Attach the following photo copies of the documents to the hostel admission form.
 1. Marks sheet
 2. College admission fees challan
 3. Hostel admission fees challan
 4. Students' adhar card and
 5. Caste certificate [if any]
 6. Physically challenged certificate [if any]
 7. Local guardian's address proof documents [Ration card, electricity bill, current PMC tax receipt, leave and license agreement etc.]
 8. Local guardian's photo identity, adhar card, marriage certificate
 9. Parents adhar card,
 10. Pass port and visa [in case of foreign student].
 11. Photo of Student, Parents, Local guardian .
11. After completion of all the documents, Rector Office will allot the Room in the hostels.
12. The local guardian will have to take responsibilities of their ward throughout whole academic year 2024-2025 and suppose to report, whenever his / her presence is required and to sanction all types of leaves of his / her ward in the Rector's Office. The local guardian should not be changed throughout the academic year 2024-2025.
13. **In case of FEMALE students, parents are supposed to meet the Asst. Rector, Ladies Hostels personally along with their daughter and local guardian before activation and confirmation of the hostel admission in the Rectors' Office.**
14. **In case of MALE students, parents are supposed to meet the Chief Rector / Asst. Rector, Gents' Hostels personally along with their son and local guardian before activation and confirmation of the hostel admission in the Rectors' Office.**
15. Parents and local guardian's photo identity, adhar card, marriage certificate [ration card / passport] and residential proof are must for the hostel admission.
16. Hostel hand book and all other related documents should be completed by the students, parents and local
17. If hostel admission is not taken / confirmed within seven day from the date of admission in the college or date of commencements of hostel admissions, his / her claim of continuation admission in the hostels automatically stands cancel.
18. **The BACK-LOG students will not be admitted in the hostels and not entertained by the Rectors' Office or any concerned authorities in this matter.**

19. **For the continuous hostelites those are having adverse remarks in the hostel hand book during academic year, will not be admitted in the hostels for the next academic year.**
20. Mess is compulsory for all the girls / ladies hostelites in the hostels.
21. Mess charges will be as follows and be paid by the hostelite to the respective Mess Contractor in advance before 10th of every month [Mess charges may be revised by the Secretary, DES as per need and requirement at any time during the academic year]:
- **Gents' Mess = Rs. 3500 /- per month (Including GST)**
 - **Ladies' Mess = Rs. 3500/- per month (Including GST)**
22. **The students should note that ONLY Maharashtrian Style food will be served in the hostel mess clubs.**
23. **DABBA or OUTSIDE MEAL is strictly not allowed in the room or hostel premises.**
24. **Preparation of any type of food is not allowed in hostel room/s.**
25. The hostelites are not allowed to keep valuables including gold and silver ornaments and big cash in the hostel room. The hostel authority will not be responsible for any theft happened in the room / hostels and college premises.
26. **Hostel Fees for the Academic Year 2024-2025:**
- Gents' Hostel Singal Room **Rs. 53,350/-** [Including refundable deposit Rs. 8000]
 - Gents Hostel 2/3/4 seater Room **48,350/-** [Including refundable deposit Rs.8000]
 - Foreign / NRI Students (Gents' Hostel) **Rs. 96,850/-** [Including refundable deposit Rs.8000]
 - Ladies Hostel **Rs. 67,350/-** [Including refundable deposit Rs. 8000]
 - Foreign / NRI Students(Ladies Hostel) **Rs. 1,24,850/ -** [Including refundable deposit Rs.8000]
27. Entry for the parents, relatives, and friends strictly prohibited in the hostel room / hostel premises.
28. **Entry for ladies and girls are strictly prohibited in the Gents' Hostel Blocks.**
29. Our hostels [blocks] are very old, parents and student's co-operation is highly expected during the stay in the hostels for whole academic year.
30. **You are requested to note that enquiry regarding hostel admissions on mobile strictly during working hours and working days only.**
31. **Follow the rules and regulation of the Deccan Education Society's Fergusson College Hostels and enjoys hostelite life.**

32. Contact Authority:

- ♣ Mrs. Gayatri Didmise : **Rectors' Office [O]: 020 6765 6040**
- ♣ **Rector, Gents Hostel : Prof. Ankit Rawal (O): 8007881592**
- ♣ **Asst. Rector, Gents' Hostel :Mr. Pandurang Sathe (O) : 020- 67656039.**
9822692974
- ♣ **Asst. Rector, Ladies' Hostel : Shraddha Kanetkar : [O] : 9923072127.**

Dept. of Fashion & Technology

Date: 11.06.2024

Dr. Anand Katikar
Chief Rector

Contact:
e-mail: anand.katikar@fergusson.edu
020 6765 6039 / 92255 86795