



Fergusson College (Autonomous), Pune
Internal Quality Assurance Cell

Action Taken Report

Year: 2017-2018

	Plan of Action	Action Taken
1	Bench marking of Curricula	Major revisions in the curricula with benchmarks. Each curriculum has a skill component and industry interface.
2	Promotion of ICT and Project Based Learning	Use of ICT tools by most of the teacher's in the classrooms and laboratory. Project based learning for undergraduate courses in both Science as well as Arts streams.
3	Feedback on teaching - learning: (Scale 0 to 4)	The mechanism (online) for feedback on teaching has now been well integrated with the ERP system. Feedback is taken for all programmes for each semester. The feedback is analyzed and results are communicated to teacher's. Corrective actions have been taken in case of non-performing teachers.
4	Skill Enhancement Programmes	Promotion of interdisciplinary learning through skill enhancement programmes like LINUX awareness, ICT and IoT, Basics of Data Analytics with R, Basics of machine Learning with R, Basic Statistics using R software for Life Sciences and Special lecture Series on IPR
5	Examination and Evaluation Reforms	Examinations / assessment methods have been reformed. There is flexibility in internal assessments as per the choice of the student and an attempt has been to make it more learner centric.

6	Industry interface and career guidance	A separate Cell, “Career facilitation Center’ has been established. Career summits, Sectorial Summits are regular feature of this center. Panel discussions with Industry Experts and students are regularly organized to bridge the gap between academia and industry. This has enhanced internships, projects and overall placements of students.
7	Extension and Outreach	Extension and outreach activities are conducted through “Social outreach and Enabling Center” (SOEC). The college has established linkages with NGOs for which the students are working to carry out small research, surveys and present them in classrooms. Science teaching has been further promoted through “Science Education Initiative” (SEI) in low income PMC schools specifically for maths and science.
8	Training of Teacher’s at Centres of Higher Learning and Excellence	Teachers are exposed to next level of training at Industries especially IT industries, HRDC Centres, IISER’s and through special workshops organized by Department of Biotechnology, Government of India. This has enhanced their knowledge base.
10	Introduction of new academic programmes	a. M. Sc. Computer Applications. b. Certificate Course in MEAN Stack Web Development for industry.
11	Academic and Administrative Data	Collected through prescribed formats as per AQAR.



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Action Taken Report

2018-2019

Sr.No.	Plan of Action	Action Taken
1	Revisions in the Curriculum	Major revisions in the curricula with benchmarks. Inputs from alumni and industry have been incorporated appropriately in the curricula.
2	Teaching-Learning	Use of ICT tools by most of the teacher's in the classrooms and laboratory. Project based learning for undergraduate courses in both Science as well as Arts streams.
3	Feedback on teaching - learning: (Scale 0 to 4)	The mechanism for feedback on teaching has now been well integrated with the ERP system. Feedback is taken for all programmes for each semester. The feedback are analyzed and results are communicated to teacher's. Corrective actions have been taken in case of non performing teacher's.
4	Interdisciplinary learning	Promotion of interdisciplinary learning through skill enhancement programmes like LINUX awareness, ICT and IoT, Basics of Data Analytics with R, Basics of machine Learning with R, Basic Statistics using R software for Life Sciences and Special lecture Series on IPR
5	Examination and Evaluation Reforms	Flexible assessment methods continued as earlier.

6	Industry interface and career guidance	Activities continued as earlier through career facilitation center
7	Extension and Outreach	Extension and outreach activities continued with the help of NGOs and continuation of Science Education Initiative (SEI)
8	New Programmes Introduced	M.Sc Data Science
		Entrepreneurship development component introduced in collaboration with Wadhwani Foundation for post graduate students.
		Certificate Course in IPR (continued)
		Certificate Course in MEAN STACK Web development (continued but couldn't be continued due to less number of registrations)
		Certificate Course in English Writing introduced in collaboration with TechnoWrites.
9	Academic and Administrative Data	Collected through prescribed formats as per AQAR.
10	Academic and Administrative Audit	Conducted on 11 th and 12 th November, 2019



Fergusson College (Autonomous), Pune
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Action Taken Report

Year: 2019-2020

Sr.No.	Plan of Action	Action Taken
1	Entry level diagnostic test for post graduate programmes	Diagnostic test has been implemented at entry level for all post graduate programmes. The test was MCQ based and a bench mark of 40% or less was kept in identifying a slow learner. Departments also provided the score sheet and one page report of diagnostic test conducted. Based on this analysis, every department provided a bridge course at the beginning of teaching.
2	Catering to advanced learners	Skill enhancement courses/ programmes and activities were organized for advanced learners. Some of the important features of programmes/ activities for advanced learner were: 1. Project based learning- not included in the curriculum. 2. Lectures/Interactive sessions on special topics like astrobiology, writing research paper, hydrogen economy, development of animal forms, aging and mitochondrial biology, role of pharmacognosy in drug development', genetic engineering, vaccine production and HAM radio.
3	Developing an Outcome Based Education Model	Extensive training of teachers in understanding OBE was conducted by IQAC. It involved: a) Understanding and writing programme outcomes and programme specific outcomes. b) Understanding and writing course outcomes for all courses (at first post graduate courses). c) The process of mapping and attainment has been designed and finalized and will be implemented in due course of time.
4	Promotion of UGC-SWAYAM and MOOCs	a) Student can undertake MOOCs for which the credits are transferred. b) MOOCs have been integrated in the course structure (for post graduate programmes)

		c) A teacher coordinator and a separate office space is made available for solving queries/ process management for students undertaking MOOCs courses.
5	Developing online assessment method (examination)	One of the internal examinations is compulsorily conducted on through online mode, it is MCQ based assessment method. It is conducted through ITLE (integrated teaching learning exam) platform of ERP.
5	Promotion of Research	a) The Research Coordination Committee conducted orientation programme on new schemes of -UGC SPARC programme, ISRO projects and UGC-STRIDE Scheme. b) Two research projects under UGC-STRIDE (Component-II) have been shortlisted. Writing of policies for research, Plagiarism and Consultancy
6	Mentoring for all students	The process/ mechanism of mentoring has been well established for all students through a dedicated mentoring team. The team has devised process of mentoring for both online and offline methods.
7	Creating awareness regarding IPR	Following programmes has been conducted related to IPR- a) Writing policies with special reference to research and consultancy. b) Public Talk - National and International Status of IPR c) Public Talk - GI(Geographical Indication: Importance and Necessity) d) Patenting Procedures and various forms of IPR for Life Science and for arts and humanities e) Avenues and opportunities in Patinformatics. f) Avenues and opportunities in IPR for Faculty and Career Avenues and opportunities in IPR for Students
8	Outreach and extension Programmes/ activitites	The outreach and extension activities continued for almost the entire year till the lock down due to covid-19 pandemic. Few important achievements were: a) Under the Ramanujan training program this year 55 students from the Pune Municipal Corporation schools were trained for the International Math Olympiad examination. Out of this, 40 students appeared for the exam. b) Workshop for Geography teachers on introduction to geology and earth and solar system.

		c) Workshop on ‘Introduction to the Exciting World of Microbiology’ for high school students, d) Two-day workshop on ‘Understanding life-style diseases using Clinical biochemistry for high school teachers’. The workshop covered, Basic clinical biochemistry techniques like blood sugar estimation, techniques to identify pathogen using enzymology and qualitative tests for detection of carbohydrates and proteins. e) Three-day programme on ‘Popularization of Science’. f) Workshop on disposable bag making and activities under <i>Beti Padhao Beti Bachao</i> mission.
9	Proactive efforts for differently abled students	Recording of books for visually challenged students of college studying in faculty of Arts. This is a platform where any one can record and book in audio form and make it available for the student. A “virtual Study Circle” has also been formed for enhancing teaching-learning activities.
10	Academic and Administrative Data	Collected through prescribed formats as per AQAR.



Fergusson College (Autonomous), Pune
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Action Taken Report

Year: 2020-2021

Sr.No	Plan of Action	Action Taken Report
1	Revisions in credit structure for all BA programme and Promotion of Interdisciplinary Learning.	Major revisions in the course structure of all BA and B.Sc programmes has been done with introduction of one compulsory skill enhancement course in the structure. The number of credits assigned to each course has also been revised.
2	Defining process for development of OBE Model for all academic programmes and mentoring for all students for all academic programmes.	a) The revised curricula were prepared as per the OBE model. b) Assessment carried out as per course outcomes for linking it to course attainment.
3	Preparation for online teaching.	Due to the covid 19 pandemic there has been a major change in teaching shifting from offline to online teaching mode. a) Training of torchers for teaching in online mode on Microsoft teams platform. b) Use of different tools on teams platform for teaching

		c) Online assessment method on ITLE platform of ERP (for both MCQ based questions and descriptive methods)
4	Partnering with NGOS for additional credit courses	This has been a pilot for developing course (Women Leadership) in collaboration with an NGO. The policy for credit transfer of such a course, has also been devised by IQAC.
3	Partnering with Industries for meaningful linkages	Industries have been shortlisted depending upon the domain of expertise. They have been contacted for establishing meaningful linkages and some positive responses are seen. IQAC has developed a blue print on areas/domains for establishing a collaboration charter with industries, so that the linkage is more meaningful and long term. It will create an impact on student internships and placements.
6	Policies and Standard Operating Procedures (Academic and Administrative)	Policies and standard operating procedures have been drafted and presented to the governing body for approval. After revisions, it will be finalized.
7	Mentoring	The mentoring team has ensured that each student gets mentored through online/offline mode.
8	Outreach and Extension activities	Orientation programme was conducted, association with NGOs has been continued with addition of few new NGOs. There have been constraints due to shifts in online/offline modes.
9	Academic and Administrative Data	a) Collected through prescribed formats as per revised AQAR. b) Preparations for academic and administrative audit.



Fergusson College (Autonomous), Pune
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Action Taken Report

Year: 2021-2022

Sr.No	Plan of Action	Action Taken Report
1	Gap analysis for Assessment and Accreditation Process (NAAC)	(a) Seed Money for Research (b) Revisions in Research Policies (c) Infrastructural Developments (d) Scholarships for students (e) NGO Round Table (f) Incubation Center
2	Policy for Consultancy	Policy for Consultancy was revisited, revised and the policy as well as SoP has been implemented.
3	Regarding 2 credit Value Added Courses	Courses focussing of Interdisciplinary aspects were designed and implemented with measurable outcomes
4	Additional ICT facility like mini speakers, router for internet / wi-fi Other accessories / tools	Wherever possible (especially classrooms which are larger in size) classrooms have net connectivity/ LAN. Additional Wi-fi Zones have been created for net connectivity
3	College has Research Policy Policy, Policy of Management	Management has promoted research by making special budgetary provision for Seed Money in the college budget. The Same has been

	for promotion of Research to be discussed and included	disbursed as Seed Money amount for undertaking research projects by teachers.
6	Scholarships by Private Bodies- More emphasis to be given on obtaining scholarships from private bodies to provide financial support to students.	The College and Management have made significant efforts and funds have been obtained and following scholarships have been installed: (a) Champutai Gokhale Scholarship (b) Nischal Israni Foundation (c) Dabke Trust (d) Power Masters Funds have been deposited with Deccan Education Society and are utilized for the said purpose.
7	Funds for establishment of incubation center Identify a place and basic funding	The Management has been instrumental in establishing Dr.P.C.Shejwalkar Center for Innovation and Entrepreneurship. This incubation Center is presently established in IMDR (Institute for Management Development and Research) in our campus. IMDR is our sister institute. A separate place has been identified for setting up the incubator, but the interior will take sometime. Till then the activities will be managed through IMDR.
8	Alumni Association to be separated from earlier one and a new one to be established as Section 8 Company under Company Act	“Fergusson College Alumni Association” has been established as Section 8 Company and now has independent Board of Directors.
9	Rain Water Harvesting System	Rain water harvesting system has been set up at the academic complex- Life Science/ Computer Science building.
10	Status of all MoUs- Activities to be reviewed and actions which were to be contemplated	Review of activities taken, activities have been conducted as stated in the MoUs/ LoIs/ collaboration letters.

	by Deccan Education Society to be followed up	
11	Inviting more number of NGOs- NGO round Table	NGO round table was organized and more than 15 NGOs were invited to present their work. This activity was carried out in collaboration with NHRDN
12	Open Guidance session for all students for career progression	An open session was conducted where HRs were invited to discuss and answer queries regarding career options/ progression. The activity was conducted in collaboration with NHRDN
13	Formation of IEC (Institutional Ethics Committee) and IBSC (Institutional Biosafety Committee)	IEC and IBSC have been approved by the Management and necessary processes have been completed.
14	Plagiarism Check software- Study to be done by RCC of different software	As proposed by RCC- “Turnitin” plagiarism software has been purchased and used by teachers.
15	Strategy Development and Deployment	All the parameters have been discussed elaborately and revised as per suggestions and uploaded on college website.
16	Data Management for NAAC IV th Cycle	A system has been designed and used by the IQAC. Directories, folders, templates have been created on one drive – deshpune.org domain which will be linked to college website which has additional space of 100GB.



Fergusson College (Autonomous), Pune

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Action Taken Report

2022-2023

Sr.No	Plan of Action	Action Taken Report
1	Code of Conduct for Students	Code of conduct has been written by IQAC and attached with college prospectus. It includes IT policy for students. The Code of conduct has been published in college website
2	Code of Conduct for teaching and non teaching staff	Code of Conduct for Principal, Teachers and support staff has been written and approved by the Principal. The code of conduct has been published on college website.
3	International Collaborations	(a) Exchange programme with Jagellonian University, Krakow, Poland has been continued. (b) Efforts to revive collaboration with Penn State University, Harrisburg Campus, USA is in progress.
4	Collaborations with other Colleges	College (IQAC) has signed MoU with few autonomous colleges including one college under Government of Maharashtra for academic exchange.
5	Promotion of Consultancy (KPIT)	Consultancy work has progressed with KPIT and the amount generated is 4.93L.
6	Quality Sustenance Efforts (a) Feedback on teaching-Learning (b) OBE model for teaching and assessment (c) Mentoring of students (d) Flexible method of evaluation (e) Seed Money for research projects	All these processes are continued and have provided measurable outcome in terms of teaching-learning, career guidance for students.

7	Outreach Activities- DBT Science Adda (Connecting with Schools)	More than 70 schools were connected through online workshop under the aegis of <i>Azadi Ka Amrit Mahotsav</i> . Laboratory demonstrations were conducted online for school students.
8	Preparation of SSR- Data Compilation	Data compilation has been completed and the data has been managed through one drive on Microsoft teams. The mechanism is well understood by departments and now it is an established process.
9	Submission of IIQA for assessment and accreditation by NAAC	IIQA submitted for quality assessment
10	Preparing the College for Assessment and Accreditation by NAAC	(a) SSR finalization (b) Infrastructure enhancements are in progress



**Coordinator, IQAC
Fergusson College
(Autonomous) Pune-04.**



**Offg. Principal
Fergusson College, (Autonomous)
Pune 411 004.**

Fergusson College (Autonomous). Pune
Internal Quality Assurance Cell
Action Taken Report
(Based on Stakeholders Feedback)

Year: 2023-2024

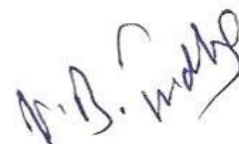
The Feedback Committee performs two primary functions using two teams. One of which is responsible for implementing feedback (online/ offline) and the second performs analysis of the feedback reports generated collected from stakeholders. After a critical review of the feedback reports following actions/ corrective measures were discussed and implemented

1. Hands-on training workshops. Workshops in collaboration with Industry/Institutes and other subject specific programmes under different aegis were conducted.
2. Training workshops for imparting skills and improving the employability of the students, methodologies like case studies, small projects, analytical problems and problem solving sessions are conducted.
3. With reference to suggestions, academic schedule has been revised with clear dates for commencement and conclusion dates of odd and even semesters. induction programme for First year students. schedules of internal exams (Theory and Practical). College festival schedule which helps students especially from other states.
4. Teachers were encouraged to participate in workshops to enhance their skills. This effort resulted in teachers participating in workshops Like Faculty Development Programme on Mentoring & Counselling Skills. Effective ways to Develop E-Content for Teaching Learning. Massive Online Open Courses (MOOCs) on SWAYAM supported by MHRD.



Dr. Shyam Mude
Coordinator. IQAC

PROF. (DR.) SHYAM MUDE
Coordinator, IQAC
Fergusson College (Autonomous), Pune



Prof. (Dr.) Vijay Tadke
Offg. Principal
Fergusson College, (Autonomous)
Pune 411 004.